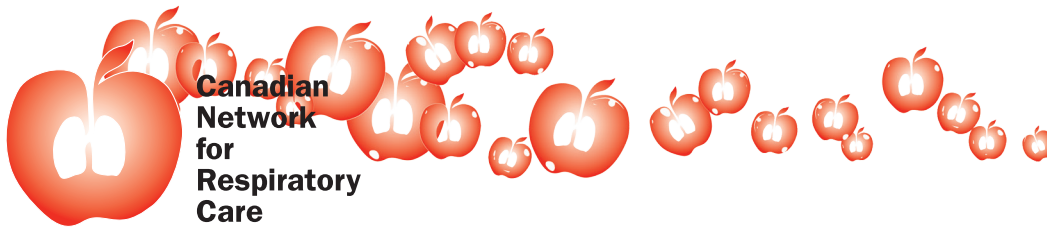


Réseau  
canadien  
pour  
les soins  
respiratoires



Canadian  
Network  
for  
Respiratory  
Care



# Recertification



# Frequently Asked Questions

## about Recertification

Question	Answer
<p><b>I do not work in an environment where I see clients/patients directly. Is there any way I can obtain teaching (respiratory education) hours in some other way?</b></p>	<p>Not all CAEs/CREs/CCEs work in a clinical environment. Asthma/respiratory education occurs in many different venues, both formal and informal. For example, CAEs, CREs and CCEs can count as teaching experience:</p> <ul style="list-style-type: none"><li>• teaching colleagues about asthma, COPD, allergies, smoking cessation or education theory</li><li>• teaching a diabetes or other disease workshop (can qualify as experience because you are still demonstrating education principles)</li><li>• talking to a parent about a child's inhaler technique</li><li>• teaching students who are in professional programs (e.g. nursing students, respiratory therapy students) about any aspect of asthma or COPD management</li><li>• providing an update on asthma to teachers and aides at your child's school</li><li>• training camp counsellors on how to manage asthma and allergies at camp</li><li>• providing an Asthma/COPD Awareness session at the pharmacy</li><li>• reviewing medications and inhaler technique with patients at the Pulmonary Function Lab</li><li>• presenting a World Asthma/COPD Day update in your worksite or in the community</li></ul> <p>You would be surprised how quickly those hours add up when you start counting those informal teaching/education opportunities that arise throughout your normal working day!</p>
<p><b>Can I record other patient training as teaching (respiratory education experience) (e.g. teaching diabetes patients about medication use etc.)?</b></p>	<p>Yes, you can count as teaching experience your work with other client groups (as you will still be using the same teaching skills).</p>
<p><b>I work in a rural community and it is very difficult to find learning (professional development opportunities). I am short on learning hours but have far more than the required respiratory education hours. Can I still submit my application?</b></p>	<p>Please submit your application with an explanation as to why you are short on the hours. Some CAEs, CREs and CCEs have experienced the opposite scenario where they have far more than the required learning hours (100) but are short on teaching experience. The Review Committee will take your individual circumstances into consideration when they review your application. And please remember that the recertification process has not been designed to be punitive. Recertification is a learning experience for all of us and is a vital component of maintaining the high standards of our professional credential.</p> <p><b>TIP:</b> <i>Don't forget that there are lots of online education resources available now, including CNRC's online community at <a href="http://cnrc.timedright.com">cnrc.timedright.com</a> .</i></p>

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Question	Answer
<b>I am a pharmacist and I do not keep a log of the clients throughout the day that I educate about asthma and/or COPD. How do I list these hours?</b>	<p>What we suggest that you do is do your best to calculate/estimate the time in an average day or week that you spend educating clients about asthma and COPD. Many pharmacists have been surprised to find when they add up their ten or fifteen minute consults in an average work week how quickly they do indeed meet the minimum requirement for hours.</p>
<b>Why does it cost money to recertify?</b>	<p>There are many direct costs associated with recertification. The Review Committee needs to hold a meeting in a central location to review the applications. In addition, there are administration costs as the applications and fees have to be processed (cheques deposited, receipts issued, certificates and recertification cards printed and mailed etc.)</p> <p>The certification program does not operate on a cost recovery basis. It is generously supported every year by donations from our corporate members.</p> <p>Any additional funds from the recertification program will be used to directly benefit CAEs, CREs and CCEs. We use these funds for marketing and promotion of the CAE, CRE and CCE designations and to continue to advocate on behalf of CAEs, CREs and CCEs.</p>
<b>I receive some of my educational information from supply vendors, pharmaceutical companies, and through discussions with my colleagues at work. Can I count these encounters as learning (professional development) "hours"?</b>	<p>Yes, this is learning and may be counted in your hours. You need to keep a list of the discussions you have had or information you received, and the length of time engaged in discussions. The Review Committee may request this information when your application is processed.</p>
<b>I don't think I have all of the requirements for recertification at this time. What are my other options to maintain my CAE, CRE or CCE designation?</b>	<p>If you cannot meet the requirements, you can choose to take the CAE, CRE or CCE exams. As adult learners, many CAEs, CREs and CCEs have expressed a reluctance to retake the CAE/CRE/CCE exam. However, please remember that the CAE, CRE and CCE exams test minimum competencies and are targeted at novice educators.</p> <p>If you choose Option B, you must still send in your recertification application and pay the required fee.</p>

# Frequently Asked Questions

## about Recertification

Question	Answer
<b>If I don't choose to recertify, what happens?</b>	<p>You are no longer legally able to use the CAE, CRE or CCE designations. You must remove the credential from your business cards and you will no longer be able to display the CAE, CRE or CCE certificates in your place of work.</p> <p>If you wish to use the designation in the future, you will be required to start all over again (i.e. repeat the successful completion of an appropriate approved program, pay the exam fee and once again successfully take the examination).</p>
<b>Does the development of education programs or tools for clinicians or patients qualify as teaching or learning hours?</b>	<p>The short answer is that this type of activity likely would include hours that you could count in both categories. The research and new information that you gather to prepare the program contributes to your own personal learning. When you work to transfer that knowledge to patients or other clinicians, that time counts as teaching hours. You should divide your time between the teaching and learning categories as you feel appropriate.</p>
<b>Can I include as learning hours professional development events that I attend related to other chronic diseases (e.g. diabetes, sleep apnea etc.)</b>	<p>Yes you can. If you are one of the 10% randomly selected for audit, you may be asked to explain what you learned at these educational events that applies to your work as a respiratory educator.</p> <p>In fact, there is very little continuing education that couldn't be argued to be relevant, particularly in the current climate of chronic disease management. Any lifestyle-related education (for example, taking a course on teaching exercise management, reading an article on nutrition) is appropriate. This learning or continuing education category can be very broad, and we encourage respiratory educators to seek alternative sources and topics for their continuing professional development.</p>
<b>Why does Option B (retaking the exam) cost more than Option A?</b>	<p>We have worked very hard to keep the recertification costs low for our respiratory educators. However, it does cost more for someone to take an exam than for us to process and Option A recertification application. Our direct costs to our exam company for someone to take an exam are more than \$300. Even at \$300, we still have to supplement the fee through other sources of revenue.</p>
<b>Whom can I contact to get information if I have additional questions?</b>	<p>You may submit your questions and contact information (phone &amp; email) to <a href="mailto:cconnors@cnrchome.net">cconnors@cnrchome.net</a> or call <b>Cheryl Connors</b>, Executive Director, at <b>905-880-1092</b>. We would be happy to answer any additional questions you may have.</p>